

Bicycle Rodeo Volunteer Team

A Bicycle Rodeo is made up of several stages and stations, and requires the support of the entire community before, during and after the event, in order to be successful.

Depending on the size of the event, recruiting a few adult helpers is recommended in order to assist with planning, running the stations, and keeping track of the participants.

Best practice recommends one grown-up for every eight to ten student-participants, although your school or community may have a specific policy on supervision. Feel free to engage school staff, parents/caregivers and local organizations to ensure adequate support and supervision is in place.

Examples of groups to approach to fill various volunteer roles are:

- The school's parent (caregiver) advisory committee (PAC)
- Your local health unit
- Bike shops
- Cycling clubs
- Local police service
- Media
- Secondary school student-leaders
- Secondary school students taking courses in mechanics may have technical knowledge to share at one of the stations
- Parents/caregivers

A well-executed event requires planning ahead of time. Creating working teams or committees can be helpful in addressing specific tasks to ensure a successful event. Sample volunteer committees or working teams could include:

- **Planning** - To address overall planning, as well as set up of the event, and logistics of registration/participation
- **Sponsorship** - To engage community businesses in partners to provide in-kind or cash donations
- **Promotions** – To promote the event to potential participants, community agencies and local media
- **Safety** – To plan for the safety of all participants on site, and execute risk-management strategies
- **Facilities and equipment** – To address the venue, space, accessibility, parking, etc.
- **Food and beverage** – To ensure participants and community members have access to healthy snacks and drinks throughout the day